

BYU REGISTRATION OFFICE
MISSIONARY STUDENT INFORMATION RELEASE FORM



1 STUDENT INFORMATION

Name (Last, First, Middle)		Student ID number		Telephone number	
Home address			City	State	Zip code
Mission				Mission dates	
Birth date		E-mail			

In compliance with the U.S. Department of Education's Family Educational Rights and Privacy Act (FER-PA), the Registration Office is prohibited from providing certain information from a student's educational record to a third party without the student's explicit written consent. The specified information will be made available only if requested by an authorized party.

In order to protect the student's information from unauthorized third parties, the Registration Office requires the student to provide a unique identifier that will identify a designated third party as authorized to access the student's information. The identifier should be easily remembered and kept confidential between the student and the third party. You may want to make a copy of this sheet to keep with your student's information.

<i>Third-Party Designee</i>	<i>Designee Identifier</i>
Name: _____	_____
Relationship to student: _____	(should include from six to ten characters)
The above person has authorization to:	In the event the student forgets the identifier, the Registration Office will require the student to submit this form with a new identifier. This requirement is designed to protect the data of the student from unauthorized persons.
<input type="checkbox"/> Request my Net ID password be reset	
<input type="checkbox"/> Other _____	

By signing and submitting this request, the student certifies that he or she is granting the Registration Office permission to release the information to the designated party.

Furthermore, the student acknowledges that the release form and the identifier is valid until _____, or until the student submits a new release form to the Registration Office. If the student wishes to ^{Date}revoke the authorization before that date, he or she must provide a signed statement to the Registration Office.

 (Student's signature)

 (Date)

2 Once this form is filled out, give it to the Registration Office before you leave on your mission.

Contact Information:
 Brigham Young University
 Registration Office
 B-130 ASB
 Provo, UT 84602
 Telephone: 801-422-2824
 Fax: 801-422-0615