

## Division of Continuing Education

399 HCEB  
(801) 378-4146

**Dean:** Richard C. Eddy  
**Associate Dean:** Kenneth W. Anderson  
**Associate Dean:** Wayne J. Lott  
**Assistant to the Dean—Financial and Administrative Services:**  
Darin R. Oviatt  
**Assistant to the Dean—Development:** Frank Santiago

The purpose of the Division of Continuing Education is to provide educational programs and university services for part-time and off-campus students. These educational opportunities also assist regular daytime students. BYU cooperates with the Continuing Education programs sponsored by the Church Educational System and its components. The same university standards required of regular day students apply to those enrolled through the Division of Continuing Education while they are on campus.

**Organization.** Continuing Education programs represent both BYU and the Church Educational System, and the department and center descriptions will be distinguished in the material that follows.

### **Requirements for Enrollment in Continuing Education Classes**

Noncredit classes are open to anyone having the desire and the necessary ability.

Credit classes are open to:

1. Matriculated students.
2. Anyone twenty-three years of age or older.
3. Individuals desiring to audit courses.
4. High school students in their junior or senior year who have a 3.0 GPA (may concurrently enroll in selected workshops and seminars if authorized by the University Admissions Committee).

Students who have been suspended from Brigham Young University or any other institution of higher learning for any reason are not eligible to register in Continuing Education credit classes until such suspension is cleared. Independent Study courses are an exception.

**Enrollment Limitations.** Persons enrolling in credit courses offered by the Division of Continuing Education who are officially admitted to the university can take any courses offered to a maximum of 18 credit hours per semester (9 hours per term). All others, twenty-three years of age and older, who have not been formally admitted to the university are limited to a maximum of 8 credit hours per semester (4 hours during spring or summer term). Contact the Division of Continuing Education for any additional conditions of enrollment.

**Student Responsibility.** Acceptance in a Continuing Education course *does not* constitute acceptance by BYU or any other university on a degree-seeking basis. It is the student's responsibility to gain admission to the university of his or her choice as a degree-seeking student through the normal procedures. At BYU students may accomplish this through the Office of Admissions.

**Note:** Students enrolled in the Division of Continuing Education would not be eligible for university employment, housing, or

financial aid except for that assistance available to part-time students through the Division of Continuing Education.

## **Departments and Programs**

### **Evening Classes**

Ralph V. Larson, Director  
105 HCEB  
(801) 378-2872

The Department of Evening Classes' major responsibility is to provide college-level educational opportunities for adults age twenty-three and older. In addition, the department is a service for daytime students who experience scheduling difficulties or prefer the evening sections. Classes contributing to baccalaureate and graduate degrees are offered.

Continuing Education, through its Department of Evening Classes, assists the Semester Away? Let's Talk! (SALT) program, enabling students to complete a full semester away from campus while on an academic internship. Continued progress toward graduation is accomplished through academic internship credits and semester-compliant Independent Study courses.

A schedule of courses is published each semester and is available on request at the Evening Classes Office (122 HCEB). Evening classes are also listed in the daytime class schedule as sections 400–499. Access the Evening Classes home page at <http://ce.byu.edu/ev/>

### **Independent Study**

R. Dwight Laws, Director  
206 HCEB  
(801) 378-2868

Independent Study is a university "outreach program" that can bring BYU to students anytime, anywhere. Through Independent Study, BYU offers nearly 350 college-level credit courses, providing a practical and flexible solution for university students with scheduling problems and for working students, armed forces personnel, teachers, and others who cannot take all their classes in residence.

Up to 36 semester hours of work completed through Independent Study can be used toward a bachelor's degree from BYU, and courses are also available for teacher recertification. Individual high school-level courses, a full-curriculum high school transcript program, and noncredit courses for personal development and enrichment are also available.

Students may register for an Independent Study course at any time during the year. Catalogs are available without charge and list all the courses available, current fees, and enrollment policies and procedures. Students are given one year to complete a course, although most do so in less time.

Independent Study now has courses on the Internet at <http://e-learn.byu.edu>

### **Conferences and Workshops**

Steven W. Taggart, Director  
130 HCEB  
(801) 378-3559

The Department of Conferences and Workshops works jointly with the university's colleges, schools, departments, and related

## Division of Continuing Education

entities in offering several hundred outreach programs per year. A variety of both credit and noncredit programs are offered, including conferences, workshops, symposia, short courses, seminars, association meetings, test-prep courses, and youth camps. These programs use both campus and off-campus facilities in extending university offerings to alumni, the campus community, other adults, and youth.

For a comprehensive listing of courses, visit our Web site at <http://ce.byu.edu/cw/>

### BYU Conference Center

Spencer E. Hansen, Manager  
2255 CONF  
(801) 378-7700

The BYU Conference Center is located east of the Marriott Center and adjacent to the Harman Continuing Education Building. The primary host facility for conference guests on campus, it is especially equipped to provide a favorable learning environment for guests participating in conferences, workshops, training seminars, and other educational programs. University units may sponsor or cosponsor conference center events. When certain qualifications are met, off-campus professional, government, corporate, civic, religious, family, or community organizations may also schedule events. The center is not available to promote a product or service or for other entrepreneurial efforts.

Those interested in scheduling the center are invited to contact the BYU Conference Center.

### Travel Study

George J. Talbot, Director  
09 HCEB  
(801) 378-3946

Students who wish to enhance their education with experience abroad will want to take advantage of Travel Study programs. Utilizing modern transportation and communication, participants find the world literally at their doorsteps. Horizons are expanded, knowledge is increased, and the mind is challenged as participants study and travel with professional university educators. On-site experience with the cultures and people of other lands truly makes the world BYU's campus. BYU Travel Study programs effectively combine academic, spiritual, and intercultural goals in a unique way. These shorter programs can be an alternative for students who cannot go on Study Abroad or to the Jerusalem Center for Near Eastern Studies. A semester at Nauvoo is offered to undergraduate students.

### Educational Travel

A variety of programs visiting the following areas of the world offers optional university credit (1–3 hours):

- Europe
- Scandinavia
- The Middle East, emphasizing Bible lands and Egypt
- Asia
- Australia, New Zealand
- Latin America (Mexico, Central America, South America)
- USA (Church history, American heritage, Alaska)
- Canada
- Africa (Kenya and South Africa)
- Russia
- Nauvoo Semester
- Young Single Adult Tours (18–30) (various destinations)

### CES Continuing Education Programs—North

Gary Bauer, Director  
295 HCEB  
(801) 378-2528

This department provides CES Continuing Education programs for the northwestern United States and western Canada. Primary

programs include Know Your Religion, Scripture Seminars, Best of Especially for Youth, and other religious education.

### CES Continuing Education Programs—Utah and the East

Frank Santiago, Director  
299 HCEB  
(801) 378-6216

This department provides CES Continuing Education programs for the eastern United States, eastern Canada, and Utah. Primary programs include Know Your Religion, Scripture Seminars, Best of Especially for Youth, and other religious education. The department also administers all Adult Religion Classes in the United States and Canada.

### CES Continuing Education Programs—South

R. Neil Carlile, Director  
297 HCEB  
(801) 378-7380

CES Continuing Education—South annually provides more than 500 religious education programs for adults and youth throughout the seven-state geographic region of Arizona, western Arkansas, California, Nevada, New Mexico, Oklahoma, and Texas. The programs are designed to be spiritually strengthening, intellectually enlarging, and character building and to foster lifelong learning and service. The primary programs offered are Best of Especially for Youth, the Know Your Religion lecture series, and Scripture Seminars.

In addition, the department organizes Campus Education Week, which has been held at BYU—Provo since 1922. Featuring over 1,000 classes, this one-week program serves approximately 25,000 students coming from each of the United States and many other countries. Broadcasts of the program are available by radio, television, satellite, and the Internet and reach an international audience.

### CES Continuing Education Youth and Family Programs

Gregory M. Tanner, Director  
164 HCEB  
(801) 378-3817

Especially for Youth, youth conferences, and other enrichment programs are offered to youth and adults by CES Youth and Family Programs, both on the BYU campus and at localities nationwide. More than 60,000 participants are served, coming from virtually every state and province in the United States and Canada and from several foreign countries.

### Centers for Continuing Education

Sensing the obligation of the Church university to provide educational opportunities in harmony with LDS standards for persons living away from Provo, the BYU Board of Trustees has established Continuing Education centers to offer educational programs to people in outlying areas. See the Graduation Requirements section of this catalog for residence requirements. Continuing Education centers represent both BYU and the Church Educational System in their program offerings.

### BYU—Idaho Center for Continuing Education

Ronald W. Campbell, Dean  
BYU—Idaho  
Rexburg, ID 83460-8011  
Telephone (208) 496-1040  
and

1776 Science Center Drive  
University Place  
Idaho Falls, ID 83405  
Telephone (208) 523-4682

This center provides BYU credit classes throughout Idaho, cooperating with other adult and Continuing Education programs.

**BYU Salt Lake Center for Continuing Education**

Lee J. Glines, Director  
3760 South Highland Drive, Suite 200  
Salt Lake City, UT 84106  
Telephone: (801) 273-3434  
Internet: <http://ce.byu.edu/sl/slc.htm>

As the continuing education arm of the university in the Salt Lake Valley, the BYU Salt Lake Center offers courses through colleges and departments of the university. Most classes are held at night, making it possible for full-time and part-time students to take many of their required courses as well as general education and elective courses in Salt Lake City. Register for BYU Salt Lake Center classes by using the online registration screens on Route Y or in person at the center.

Students not admitted to Brigham Young University are welcome to take classes at the BYU Salt Lake Center provided they have earned a high school diploma (or passed the GED), are willing to live by the CES Honor Code and the BYU Dress and Grooming Standards, and have been cleared for enrollment at the center.

Former BYU students (over two years ago) or other individuals at least 23 years of age may pursue the bachelor of general studies degree through the BYU Salt Lake Center. For admission and program details, see the Bachelor of General Studies section below.

The executive MPA (Master of Public Administration) program is offered at the center, allowing students to pursue a master's degree by attending classes at night each week while continuing to work during the day.

Professional development courses, a certification program in family history, and personal enrichment courses are also offered at the BYU Salt Lake Center.

Class schedules for each semester or term are available at the Web address noted above, at the BYU Web site, or on online registration system screens. Print versions can be obtained by contacting the BYU Salt Lake Center or picking them up at the information desk in the Wilkinson Student Center or the Smoot Administration Building. BYU Salt Lake Center Classes are also listed in the regularly printed BYU class schedules.