

Tuition and Fees

Cashiers' Office
D-155 ASB
(801) 422-7808

Students are expected to pay tuition and class fees by the first day of classes each semester or term. See the current class schedule for deadline dates. It is expected that students who fail to pay tuition by this day will discontinue their enrollment. Students who fail to pay tuition by the scheduled final day to register will jeopardize their eligibility to enroll for subsequent semesters or terms.

Any prior unpaid student account charges must be cleared before a new registration may be finalized. Tuition and fees payment must be tendered in U.S. dollars.

Once students register for classes, they are officially enrolled and committed to attend. Students who decide not to come must withdraw from classes prior to the first day of classes to avoid a tuition charge. Registration will remain on their record until discontinuance is accomplished.

Classes may be dropped on the Web registration system until midnight of the day before classes begin. On the first day of classes and thereafter students will need to contact the Discontinuance Office, B-150 ASB, (801) 422-7705. Those who do not drop their classes will retain them on their records and *will be charged tuition*. Tuition will be charged from the first day of classes to the date of discontinuance at the percentage rate listed under the Refund Rate Schedule that follows on the next page.

Students who anticipate receiving financial aid will be held responsible to pay tuition charges incurred whether or not financial aid is available or forfeited.

Students are responsible to determine their correct enrollment status for tuition charges. Questions regarding tuition and fee assessment should be addressed to the Tuition Office (D-151 ASB). The university reserves the right to change tuition and fees without notice.

The charge for noncredit courses or for auditing courses is the same as for credit courses. Noncredit courses taken by part-time students will be assessed on the basis of hours involved in lecture classes. For example, 3 hours of lecture a week would be considered 3 semester hours and would be charged for accordingly. Therefore, students taking 10 credit hours plus a noncredit class involving 2 or more lecture hours per week would be considered full-time students for tuition purposes only and be charged accordingly. For courses in which no lecture hours are involved—for example, dissertations and theses—tuition and fees will be based on hours being carried during the semester, as determined by the supervising professor.

Graduate students (for tuition assessment) are those who have received their first bachelor's degree (or will have received it by the beginning of the semester for which they are registering) and are not students of the Law School or the Graduate School of Management.

Full-time status (for tuition assessment) for all undergraduate students is registration for 12.0 or more credit hours per semester or for 6.0 or more credit hours per term.

Three-quarter-time status (for tuition assessment) for all undergraduate students is registration for 9 to 11.5 credit hours per semester or 4.5 to 5.5 credit hours per term. The tuition paid as a three-quarter-time student does not entitle the student to physical education suit and facility privileges.

Part-time status (for tuition assessment) for all undergraduate students is registration for 0.5 to 8.5 credit hours per semester or 0.5 to 4 credit hours per term. The tuition paid as a part-time undergraduate student does not entitle the student to health

service, student activity privileges, or physical education suit and facility privileges.

Tuition and General Fees*

Per Semester (fall or winter)		Per Term (spring or summer)	
LDS	Non-LDS	LDS	Non-LDS
Undergraduate Students			
Full-Time			
\$1,575	\$2,370	\$787	\$1,185
Three-Quarter-Time			
\$1,505	\$2,245	\$752	\$1,122
Part-Time (per credit hour)			
\$161	\$243	\$161	\$243
Graduate Students (other than students in the Law School and Graduate School of Management)**			
Full-time			
\$1,990	\$2,985	\$995	\$1,492
Part-Time (per credit hour)			
\$221	\$332	\$221	\$332
Graduate School of Management and Law School Students			
Full-Time			
\$3,255	\$4,885	\$1,627	\$2,442
Part-Time (per credit hour)			
\$362	\$544	\$362	\$544

*A significant portion of the cost of operating the university is paid from the tithes of The Church of Jesus Christ of Latter-day Saints. Therefore, students and families of students who are tithe-paying members of the Church have already made a contribution to the operation of the university. Because others will not have made this contribution, they are charged a higher tuition, a practice similar in principle to that of state universities charging higher tuition to nonresidents.

**Non-degree-seeking students pay graduate tuition.

Tuition Adjustment—Status Change Between Part-, Three-Quarter-, and Full-Time

A full-time student dropping to three-quarter-time or part-time, or a three-quarter-time student dropping to part-time, or a part-time student who decreases credit hours may be eligible to receive a tuition refund. A refund request must be initiated by the student through the Tuition Office (D-151 ASB). A full refund of the difference between full-time, three-quarter-time, and part-time assessment will be allowed until the scheduled last day for adding classes. Refunds for courses dropped after that date will

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be subject to the refund rate schedule listed under Tuition Charge/Refund—Discontinuance.

Late Tuition Payment Fee

Late tuition payment fees will be assessed full-time, three-quarter-time, and part-time students for failure to pay tuition by scheduled deadlines. (See current class schedule for deadline dates.)

Semester

After last day to add classes \$90

Term

After last day to add classes \$45

Students whose tuition check is dishonored by the bank will be charged the late fee in effect at the time the check is redeemed.

Discontinuance—Tuition Charge/Refund

When a student officially discontinues from the university, a partial refund of tuition and fees paid may be appropriate. Any refund due will be paid by check, through the mail, approximately 10 days from the date on which the student requests discontinuance. Any unpaid university charges will be deducted from the refund amount.

Refunds will not be paid to students whose tuition has been paid by a loan, scholarship, or benefit.

If a student discontinues or drops below 6 credit hours (4 for graduate students) and has received a Stafford Loan, federal regulations require the school to return a portion of any institutional refund due the student to the lending institution through which the student received the loan.

Note: Late fees are nonrefundable.

The amount of the refund a student will receive is based on the date a student reports such discontinuance to the Discontinuance Office (B-150 ASB). The following rates apply to both tuition and class fee refunds:

Refund Rate Schedule

See current class schedule for specific dates.

	Tuition Charged	Tuition Refunded
Before first day of classes	None	100%
First week of classes	10%	90%
Second week of classes	15%	85%
Third week of classes	20%	80%
Fourth week of classes	25%	75%
Fifth week of classes	30%	70%
Sixth week of classes	35%	65%
Seventh week of classes	40%	60%
Eighth week of classes	45%	55%
Ninth week of classes	50%	50%
Tenth week of classes	55%	45%
Thereafter	100%	None

A petition for exception to the refund schedule will be considered for students forced to discontinue because of circumstances that are beyond their control, such as death in the immediate family, life-threatening situations, medical incapacitation, a university error, or military leave. Students should not submit petitions based on ignorance of university policies and procedures. These will be denied. Petition forms are in D-148 ASB.

Late fees are not refundable.

Refunds for Class Fees

Class fee refunds are based on the same schedule as listed for tuition refunds. Those with an asterisk (*) are exceptions to this schedule and must be applied for at the respective academic department.

Class Fees

Acc 200	\$20
Army ROTC Leadership Laboratory	40
CHum 98	25
CS 240	11
EcEn 240	11
FL&HE 110, 340	35
FL&HE 287, 397	30
*Geol 410	550
**Geol 490R, 590R	variable
ISys 100	25
Math 97	75
MCom 100	25
MilS 120, 121, 220, 221, 320, 321, 420, 421	40
Music 160R, 250, 260R, 360R, 460R, 560R, 660R	300
PAS 112	90
PE 116, 117 (bowling)	45
PE 150 (payable to skating rink)	variable
+PE 161, 162, 164 (skiing)	35
PE 175, 176, 177	variable
RMYL 189, 244	80

*See department for a refund application.

**See department for a fee card.

+Student must also have equipment and purchase lift passes.

Student Teaching/Practicum Fees

CPSE 496R, 586R, 587R, 599R, 680R	variable
ECE 423, 424	30
ECE 425	55
EIEd 358, 362	20
EIEd 400, 496R	55
ScEd 476R, 496R	115

Because of pending changes in Utah State licensure fees, the student-teaching and practicum fees may be increased sometime in the 2003–2004 academic year.

Materials/Service Fees

Fee payment cards are available in the following classes for materials and services used:

CM 105, 155, 210, 211, 217, 241, 320, 411, 412, 426, 494R.
ECEn 212, 301R.
IT 104, 150, 231, 240, 328, 344, 347, 443, 447.
TTE 140, 150, 200, 209, 229, 250, 270, 300, 301, 400, 450, 490R, 593R.
TMA 285, 475R.
VA 133.
VAStu 104, 105, 106, 204R, 205R, 206R, 216, 217, 218, 219, 349R, 350R, 351R, 354R, 355R, 356R, 358R, 359R, 456R, 459R, 656R, 659R.

Miscellaneous Fees and Fines

Admission evaluation fee (nonrefundable)	\$ 25
Bicycle registration (Provo City license)	1
Change of registration fee—per class (after add deadline)	10
Dishonored check charge	10
Duplicate activity card	10
Examination through Testing Center (to exempt a student from taking a required class)	10
Examination, special equivalency, nonrefundable fee to take exam	20
NDFS-dietetics insurance and ADA dues	48
Graduation fee (nonrefundable)	
Bachelor's degree	15
Master's degree	20
Doctoral degree	25
Identification photo	3
Incomplete grade contract fee	10
National League of Nursing Diagnostic Exam	30
Physical education locker	5

Records search fee (Cashier’s Office) 1
 Spouse activity card (nonrefundable) per semester 6
 Thesis binding (four copies) 11–15
 Traffic violation fines, variable according to violation 5–300
 Transcript fee (pay at Records Office) 2

Health Insurance Requirement

BYU requires all three-quarter- and full-time students (9 credit hours or more for a semester; 4.5 credit hours for a term) to carry adequate medical insurance. This applies the entire time a student has continuing status, including students taking a semester or term off. All participants in groups on tour, Study Abroad, or internships are required to carry adequate medical insurance.

Enrollment in the BYU Student Health Plan satisfies the university’s insurance requirement, as does enrollment in a group medical plan provided by an employer or a spouse’s or parent’s employer. Any other medical insurance plan must meet the following requirements:

- provide at least 70 percent coverage for all major medical expenses, including physician, hospital, and ancillary services;
- have an individual annual deductible of no more than \$500; and
- have an annual plan limit of no less than \$25,000.

Three-quarter- or full-time students must enroll in the BYU Student Health Plan or provide verification of other adequate insurance coverage when first enrolling at BYU and prior to the beginning of fall semester each year thereafter. Students who do not return a properly completed waiver form to the BYU Insurance Office will be automatically enrolled in and assessed the appropriate premium (single or married student rate) for the BYU Student Health Plan. The insurance fee payment is due by the first day of class each semester and term.

For the latest insurance rates, check the Web site at http://ar.byu.edu/dept_registration\duitandfee.html#hir.

Debt Collection Fees

Students’ past-due debts are referred to Student Financial Services for collection, and a reasonable collector fee is added to the student’s account. If BYU is unable to collect the debt within a reasonable time, the debt may be referred to an outside collection agency and/or attorney for collection. All collection costs, including BYU’s collection fee and any collection agency fees and/or attorney fees and court costs will be added to the

student’s debt and must be paid in full before the university will release the financial hold on the student’s transcript, allow the student to register, or consider the student for readmission. Also, eligibility for graduation, participation in graduation ceremonies, and/or release of the diploma may be delayed or denied.

Estimated College Expenses

BYU offers a unique, high-quality university education in an atmosphere that nurtures spiritual growth and a strong testimony of the divinity of Jesus Christ, and educational expenses have been deliberately kept at a minimum. This is possible because of financial support from The Church of Jesus Christ of Latter-day Saints, which covers a significant portion of the university’s total expenses. A single undergraduate student at BYU may expect the following approximate basic costs:

	Fall Semester	Winter Semester	Spring Term	Summer Term
*Tuition and fees	\$1,575	\$1,575	\$787	\$787
Board and room	2,677	2,677	1,165	1,165
Books and supplies	588	588	300	300
Personal expenses	825	825	415	415
Transportation	700	700	350	350
Totals	\$6,365	\$6,365	\$3,017	\$3,017

*Tuition for non-LDS undergraduate students is \$2,370 for each of the fall and winter semesters and \$1,185 for each of the spring and summer terms.

On entering the university, students are responsible for making arrangements to cover enrollment expenses and should have sufficient funds on hand for at least the first semester. University financial aid is available to supplement savings only through one or more of the following programs: scholarships and awards, student loans, Pell Grants, and student employment.